

# Southern Arts Fund FY2007 GRANT AGREEMENT

GRANT NO. \_\_\_\_\_

AMOUNT: \$ \_\_\_\_\_

GRANTEE: \_\_\_\_\_ PROGRAM: \_\_\_\_\_

THIS AGREEMENT is made and entered on \_\_\_\_\_ 2007 by and between CARBONDALE COMMUNITY ARTS –**SOUTHERN ARTS FUND** and \_\_\_\_\_ (hereinafter referred to as GRANTEE). CCA and GRANTEE hereby agree as follows:

1. CCA agrees to make a grant payable to grantee in the above amount for the above program (hereinafter referred to as PROGRAM) pursuant to conditions recited above.
2. All grant monies payable hereafter shall be expended by GRANTEE for PROGRAM before 1/4/2008. Any monies payable hereunder remaining after completion of the PROGRAM or after the date set forth above, must be immediately refunded to CCA Arts Fund.
3. EIGHTY percent of the monies payable hereunder shall be paid to GRANTEE upon return of this agreement duly signed by an authorized agent of GRANTEE and by the project director. Provided that CCA has received written notice at least 3 weeks in advance of any events (e.g. performances, workshops, exhibitions) related to the application project and the CCA and IAC have been duly recognized on event publicity, remaining 20 percent of the award shall be paid upon receipt of the Final Evaluation and Final Budget Report of the project. These documents are due 30 days after the project has been completed and not later than January 4, 2008.
4. GRANTEE agrees that all the funds issued by CCA pursuant to this agreement shall be expended only for the specific PROGRAM described herein.
5. GRANTEE agrees that credit shall be given to the SOUTHERN ARTS FUND and CARBONDALE COMMUNITY ARTS on all public notices, publicity, printed programs, public media, and other applicable material, in the following manner:

**"This program is supported by Carbondale Community Arts  
and by the Illinois Arts Council, a state agency."**

*Documentation and proof of credit to Carbondale Community Arts and  
the Illinois Arts Council must be included with the final evaluation report.*

6. GRANTEE agrees to submit a final Evaluation Report within 30 days of completing the project. All final Evaluation Reports and supporting documents must be received by January 4, 2008. If an Evaluation Report is not returned to Carbondale Community Arts by that date, the final 20 percent of the grant award will be forfeited. GRANTEE will not be qualified for further Southern Arts Fund Program funds until the outstanding report is submitted to CCA.
7. GRANTEE agrees to make available to CCA upon request, all financial statements for each year in which a grant was received from CCA. CCA shall have reasonable access to amounts, books, records,

and other financial documents of GRANTEE which supports information stated in GRANTEE'S application for CCA Funds or any subsequent documentation regarding PROGRAM funded hereunder.

8. Any and all patents, copyrights, or other legal interest in and to PROGRAM, or material generated in pursuance of PROGRAM, shall be the sole and exclusive property of GRANTEE or of GRANTEE'S designee.
9. GRANTEE agrees that no monies payable hereunder shall be used for the purchase of permanent equipment, capital improvements or construction, to pay balance of GRANTEE'S previous year's deficit, out-of-state touring, or subsidizing an individual's academic study.
10. GRANTEE agrees that no person shall, on the grounds of race, color, religion, national origin, sex, or handicap, while otherwise qualified, be excluded from participation, be denied benefits of, or otherwise subjected to discrimination under program or activity, including employment supported in whole or in part by funds provided hereunder.
11. GRANTEE agrees that it shall fully comply with all regulations, and other requirements now existing or which may hereafter be adopted by CCA with respect to grants of this nature.

Please complete all of the information below. Sign and return this document to CCA within 30 days. A fully executed copy of this Agreement along with payment of eighty percent of the award granted will be transmitted to the address provided below.

GRANTEE:

by \_\_\_\_\_  
Authorized Agent or President

by \_\_\_\_\_  
Project Director

Name: \_\_\_\_\_  
Organization (or individual artist)

Address: \_\_\_\_\_  
\_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

County: \_\_\_\_\_

CARBONDALE COMMUNITY ARTS  
SOUTHERN ARTS FUND FY 2007

Please return to:

Carbondale Community Arts, Inc.  
P.O. Box 1424  
Carbondale, Illinois 62903-1424

phone (618)457-5100  
email: cca@neondsl.com

## Statement of Assurances – Southern Arts Fund

1. The applicant will administer and/or supervise all activities for which grant support is requested.
2. The applicant and any organization assisted by it will comply with Title IV of the Civil Rights Act of 1964 (P.L. 88-325) in that no person shall, on the basis of race, color or national origin, be excluded from participation in or be denied the benefits of or otherwise be subjected to discrimination in regard to any program or activity for which the applicant received financial assistance from the Carbondale Community Arts Southern Arts Fund.
3. The filing of the application has been authorized by the governing body of the applicant (applies to organizations only.)
4. The applicant will expend grant funds solely on the described projects and programs, and will separately provide funds for the maintenance of the organization (applies to organizations only.)
5. The applicant will, in all publicity, programs, etc., give credit to the Southern Arts Fund, Carbondale Community Arts and the Illinois Arts Council, in the following manner. **"This program is partially supported by a grant from the Southern Arts Fund, administered by Carbondale Community Arts, funded by the Illinois Arts Council, a state agency and the National Endowment for the Arts."** (Logos for these agencies will be provided with fund disbursement and should be displayed on all printed materials directly related to the funded program.)
6. Upon request, the applicant will provide CCA Southern Arts Fund with copies of letters sent to appropriate State Senator and Representative, acknowledging receipt of the grant and describing its use.
7. The applicant will allow site visits by CCA Southern Arts Fund representatives to evaluate projects. **Applicants must notify CCA Southern Arts Fund 30 days or more in advance of public project activities so that a site visit can be arranged.** Applicant acknowledges that failure to do so may jeopardize current and/or future funding.
8. The applicant will submit an evaluation to CCA Southern Arts Fund, including press releases or coverage and breakdown on the financial expense, within 30 days following completion of the project. **Failure to submit timely and acceptable reports will jeopardize the receipt of withheld sums and future funds from the Southern Arts Fund.**

I certify that all representations made in the application, including exhibits and attachments, are true and accurate to the best of my knowledge and belief.

by \_\_\_\_\_

Signature (individual artist or authorized agent or president)

GRANTEE

\_\_\_\_\_

type or print name

\_\_\_\_\_

Social Security Number of signatory

Organization (if applicable) \_\_\_\_\_ FEIN # \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Mail check to: \_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code