

Southern Arts Fund FY 2009 Calendar

Round 1 – Mandatory for Projects to taking place Jan. 1, 2009 through May 31, 2009 (Optional for projects taking place later in the calendar year)

Sept. 1 – 5, 2008	Mail "2009" applications to individuals and organizations on mailing list, include full year timeline and explanation about procedures. Distribute applications to all libraries in Shawnee System. Send press release.
October 31, 2008	First Round Grant Application Deadline
Nov. 24 - 28, 2008	Panel review
Dec. 1 - 5, 2008	Award Notification
Dec. 1 - 5, 2008	Press release about first round grants / announcement of second round
May 29, 2009	Final Report Deadline for First Round Grants (Individual reports due within 30 days of project completion.)

Round 2 – Projects taking place between May 1, 2009 and December 31, 2009

Jan. 5 - 9, 2009	Begin second round publicity (Joint announcement with first round grant recipients)
March 6, 2009	Second Round Application Deadline
March 23 – 27, 2009	Second Round Panel Review
March 30, 2009	Board Approval
April 6 – 10, 2009	Award Notification
April 6 – 10, 2009	Press release – grant awards

Staff/Board will consider review of special requests submitted outside regular timeline only under extraordinary circumstances.