

Southern Illinois Arts Fund Community Arts Access Program

Final Report and Project Evaluation Narrative FY 07

Grant # _____

Applicant _____

Project Title _____

Note: Please try to keep your responses brief and concise, and use additional paper as necessary for your answers.

1. Did the CCA grant contribute to the success of the project? If so, how?
2. Briefly describe your artistic background or the history of your organization.
3. Update the list of activities that took place as part of the grant project.
4. In your proposal, you outlined the activities to be implemented and estimated the audience that they would attract. What was the outcome?

Total Estimated Audience _____ Total Actual Audience _____
Total number of artists involved _____ Total "underserved" population _____
 - CCA needs this information for IAC downstate funding!
5. What would you describe as the most significant accomplishment of this project?
And what do you contribute to being the projects biggest success?
6. With the advantage of hindsight, what do you think did not work well as you'd hoped or what would you do differently?
7. Provide a time line of the projects tasks, include specific dates and times for all projects, activities.
8. Please update the list of project participants who appeared in the programs. You need only include artists (or changes) who were added after the SAF grant application.
9. If there are additions, deletions, or significant differences between the proposed and actual activities, please explain briefly.
10. In evaluating this project, what worked well and what improvements could be made? Please describe plans for follow-up and evaluations of the project.
11. What suggestions do you have for how the CCA/SAF could work more effectively with organizations such as yours?
12. Please add comments concerning the CCA granting process.

Southern Illinois Arts Fund
 FY 07 Community Arts Access Program Actual Project Summary

Submit a project summary listing all cash income and expenses, including the amount received, how it was spent, and the amount of local cash match. Please list the sources. *In-kind services and materials should be listed on the following page.* **Project summary should indicate only the cash expenses and income related to the project for which funds were requested.**

A. Actual Project Expenses

- | | | |
|----|---|---------------------------|
| 1. | Personnel
(List by name and title) | |
| | _____ | \$ _____ (Administrative) |
| | _____ | \$ _____ (Artistic) |
| | _____ | \$ _____ (Technical) |
| 2. | Outside Fees & Services | \$ _____ |
| 3. | Space/Rental | \$ _____ |
| 4. | Travel/Lodging/Transportation | \$ _____ |
| 5. | Publicity and Promotion | \$ _____ |
| 6. | Remaining Operating Expenses
<i>Materials & Supplies</i> | \$ _____ |
| | <i>Equipment Rental</i> | \$ _____ |
| | <i>Other</i> | \$ _____ |
| 7. | Total Project Expenses (add 1-6) | \$ _____ |

B. Income in support of Project

- | | | |
|-----|--|----------|
| 8. | Earned Income
(Admissions, fees membership,
other; please specify) | \$ _____ |
| 9. | Grants – Do not include CCA grant | \$ _____ |
| 10. | Other Income Sources | |
| | i. Private | \$ _____ |
| | ii. Government | \$ _____ |
| | iii. Foundation | \$ _____ |
| | iv. Corporate | \$ _____ |
| 11. | Applicant Cash | \$ _____ |
| 12. | 2007 CCA Grant(s) Received | \$ _____ |
| 13. | Total Project Income (add 8-12) | \$ _____ |

Southern Illinois Arts Fund
 FY 07 Community Arts Access Program
 Project Summary In-Kind

C. In-Kind

List in-kind contributions. Definition: The value of contributions (service, materials, and supplies) which are provided by volunteers or outside parties at no cash cost to the applicant but which have a cash value and which are specifically identified with the project.
 For example, volunteer clerical services valued at \$5./hr x 35hrs = \$175. of in-kind service or, two reams of donated copy paper valued at \$8. @ \$16. of in-kind goods. The value of donated equipment (market value of new or used equipment) or donated space should also be identified as in-kind contributions to the project.

In-Kind Description	Value
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total	\$ _____

Summary:

Southern Arts Fund Grant Amount	\$ _____
Actual Total Cash Expenses	\$ _____
Actual In-Kind Contributions	\$ _____
Actual Art Fund Grant Amount Spent	\$ _____
Actual Total Cash Income	\$ _____
Actual Total Individuals Benefiting from Project	_____
Actual Total Artists Participating in Project	_____
Actual Total Volunteers Participating in Project	_____

Please Note: The Illinois Arts Council requires CCA to show credit of all projects granted. This is why we request you give us three(3) original copies with credits/ logos included in all program documentation. Credit to CCA/IAC helps to insure our/your continued downstate funding. Thank you for your attention and support.